



**HEART OF TEXAS WORKFORCE DEVELOPMENT BOARD, INC.  
PROPOSED POLICY**

<b>ID NO.:</b>	HWD 005-10	<b>DATE ISSUED:</b>	June 17, 2010
<b>PROGRAM:</b>	WIA	<b>KEYWORD:</b>	WIA, Training Provider, Statewide Certified Training Provider

**Subject:** Texas’s WIA Eligible Training Provider Certification System, Board Performance Requirements

**Purpose:** To establish minimum performance requirements for training providers wishing to apply for program certification in order to receive eligible Workforce Investment Act students.

**References:** TWC rule §801.51(f) and as detailed in WD Letter 10-07; WD Letter 23-10.

**Discussion:** Each Local Workforce Development Board (Board) must adopt local performance requirements for the determination of initial Eligible Training Provider (ETP) eligibility after the Texas Workforce Commission’s (Commission) annual publication of state performance standards. Boards must adopt local performance requirements for Program Year 2010 (PY’10) with an effective date of July 1, 2010. Action must be taken in an open meeting. Boards must adopt performance requirements for each performance measure that meet or exceed PY’10 state performance standards. Boards may adopt higher performance requirements for any or all of their performance measures.

**Policy:**

**Heart of Texas Board Performance Requirements  
for Initial Eligibility Determination**

Measure	State Minimum	Heart of Texas Board Standard
Program Completion Rate [ALL completers]	60%	<b><u>60%</u></b>
Entered Employment Rate [ALL participants]	60%	<b><u>60%</u></b>

<p>Average Hourly Wage at Placement [ALL participants]</p>	<p>Not less than the federal minimum wage.</p> <p style="text-align: center;"><b>AND</b></p> <p>If wage data for the occupation(s) specified on the ETP initial eligibility application <b>is available</b> through SOCRATES, <b>80%</b> of the SOCRATES statewide average entry-level hourly wage for the occupation(s).</p> <p>If wage data for the occupation(s) specified on the ETP initial eligibility application <b>is not available</b> through SOCRATES, <b>80%</b> of the SOCRATES average entry-level hourly wage for all occupations statewide.</p>	<p>Not less than the federal minimum wage.</p> <p style="text-align: center;"><b>AND</b></p> <p>If wage data for the occupation(s) specified on the ETP initial eligibility application <b>is available</b> through SOCRATES</p> <ul style="list-style-type: none"> <li>• not less than the average entry-level hourly wage for the occupation(s) in the Heart of Texas, <b>or</b></li> <li>• <b>80%**</b> of the SOCRATES statewide average entry-level hourly wage for the occupation(s) if the local wage is lower than this amount.</li> </ul> <p>If wage data for the occupation(s) specified on the ETP Initial Eligibility application <b>is not available</b> through SOCRATES, <b>80%**</b> of the SOCRATES average entry-level hourly wage for all occupations statewide.</p>
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Boards may, in coordination with a training provider, submit an exception request for individual applications having an average entry-level wage that falls below the Board’s adopted average entry-level wage for the occupation(s) specified in the application. When submitting an exception request, Boards must include local wage information that supports the request.

**Effective Date:** June 17, 2010

# Texas's WIA Eligible Training Provider Certification System

## Notification of Board Performance Requirements

Each Local Workforce Development Board (Board) must adopt local performance requirements for the determination of initial Eligible Training Provider (ETP) eligibility after the Texas Workforce Commission's (Commission) annual publication of state performance standards. Boards must adopt local performance requirements for Program Year 2010 (PY'10) with an effective date of July 1, 2010. As required by Commission rule §801.51(f) and as detailed in WD Letter 10-07, Board members must take such actions in an open meeting.

Boards must adopt performance requirements for each performance measure that meet or exceed PY'10 state performance standards. Boards may adopt higher performance requirements for any or all of their performance measures. Boards may incorporate additional performance factors appropriate to a specific performance measure on top of the percentage minimum.

Notification of adoption of local performance requirements, or any change to them, must be submitted to the Commission *within 14 calendar days* of Board action. Until such notification occurs, the Commission will consider the Board's local performance requirements to be consistent with its previously established requirements on record, as long as these meet or exceed the state performance standards.

A completed notification form signed by an authorized official of the Board must be forwarded by mail, e-mail, or fax to:

WIA ETP Unit  
Texas Workforce Commission  
101 East 15th Street, 104-T  
Austin, TX 78778-0001  
(512) 936-3111 [FAX]  
[etp.helpdesk@twc.state.tx.us](mailto:etp.helpdesk@twc.state.tx.us)

**Local Workforce Development Board:** Heart of Texas

**Submitted by:**

Signature: \_\_\_\_\_

Name: Sarah Bird

Title: Director of Strategic Planning

Phone: (254) 296-5382 Ext. \_\_\_\_\_ Fax: (254) 753-3173

E-mail Address: Sarah.Bird@hotworkforce.com

**Board Action Information: (check one)**

Date of Board Action: (mm/dd/yyyy) June 17, 2010

Effective Date: July 1, 2010

## Board Performance Requirements for Initial Eligibility Determination

Measure	State Minimum	Board Standard
Program Completion Rate [ALL participants]	60%	<b><u>60%</u>*</b>  And (Optional Additional Performance Factor)
Entered Employment Rate [ALL completers]	60%	<b><u>60%</u>*</b>  And (Optional Additional Performance Factor)
Average Hourly Wage (AHW) at Placement [ALL participants]	<p>Not less than the federal minimum wage.</p> <p style="text-align: center;"><b>AND</b></p> <p>If wage data for the occupation(s) specified on the ETP initial eligibility application <b>is available</b> through SOCRATES, <b>80%</b> of the SOCRATES statewide average entry-level hourly wage for the occupation(s).</p> <p>If wage data for the occupation(s) specified on the ETP initial eligibility application <b>is not available</b> through SOCRATES, <b>80%</b> of the SOCRATES average entry-level hourly wage for all occupations statewide.</p>	<p>Not less than the federal minimum wage.</p> <p style="text-align: center;"><b>AND</b></p> <p>Not less than the SOCRATES average entry-level hourly wage for the occupation(s) in the Heart of Texas,</p> <p style="text-align: center;"><b>OR</b></p> <p><b>80%*</b> of the SOCRATES statewide average entry-level hourly wage for the occupation(s) if the Heart of Texas wage is lower than this amount.</p> <p>If wage data for the occupation(s) specified on the ETP Initial Eligibility application <b>is not available</b> through SOCRATES, <b>80%**</b> of the SOCRATES average entry-level hourly wage for all occupations statewide.</p> <p>And (Optional Additional Performance Factor)</p>

To determine the occupation-specific entry-level hourly wage, Boards must consult with the WIA ETP Unit for assistance. The ETP Help Desk may be contacted at: [etp.helpdesk@twc.state.tx.us](mailto:etp.helpdesk@twc.state.tx.us), (866) 256-6333 (Toll-free), or (512) 936-0669 (Local/Austin).

Boards may, in coordination with a training provider, submit an exception request for individual applications that have an average entry-level wage that falls below the Board's adopted average entry-level wage for the occupation(s) specified in the application. When submitting an exception request, Boards must include local wage information that supports the request.

\* Must be equal to 60% or above. \*\* Must be equal to 80% or above.