



***HEART OF TEXAS WORKFORCE DEVELOPMENT BOARD, INC.
POLICY***

ID NO: HWD 007-10

DATE ISSUED: June 17, 2010

PROGRAM: CCS

KEYWORD: Temporary Reduction in
Parent Fees

Subject:

To provide guidance on the temporary reduction in parent share of cost assessed through Child Care Services program.

Purpose:

To allow the Child Care Services contractor to temporarily reduce parent share of cost.

References:

TWC Rules §809.19 Assessing the Parent Share of Cost

Discussion:

As our economy continues to struggle, families with lower incomes feel the effects more deeply. After reviewing our budget, we have determined that there is sufficient funding available to lower our parent fees and still meet performance requirements for the remainder of the contract year.

Policy:

HOTWDB will assess a parents' share of cost based on gross income, the number of family members and the number of children in the family receiving child care assistance unless they are exempt as defined in TWC Rule 809.19. On a temporary basis, parent fees will be reduced 50% for families of six or fewer members and will be assessed as follows:

1. A fee of 4.5% of the family's gross monthly income is assessed if only one child is receiving care.
2. A fee of 5.5% of the family's gross monthly income is assessed for child care when two or more children are receiving care.

- < Allowable reductions in the parent share of cost will be calculated the same way.
- < The Contractor shall not waive parent's share of cost under any circumstances.
- < Fees may not be reduced to less than \$4.00 per month.
- < If the parent share of cost, based on family income and family size, is calculated to be zero, then the Contractor shall not charge the parent a fee.

- Teen parent fees are based on the teen's income and may be reduced to no less than \$4.00 per month. If the teen has "0" income then no fee will be assessed.

Public Review and Comment: The public is invited to submit comments on this proposed policy. Please submit comments in writing to Julie Talbert at 801 Washington Ave, Suite 700, Waco, TX 76701 or Julie.Talbert@hotworkforce.com by noon on June 12, 2010.

Effective Date: July 1, 2010 - October 31, 2010.

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